

Vazo Notary Public Services

20915 Ave San Luis
Woodland Hills, Ca. 91364
Phone: (818) 590-9111
Fax: (818) 316-3355

Vazo Notary Public Services Independent Contractor Agreement

This independent contractor agreement is entered into this ____ of _____, 20____, by and between _____, an individual (Signing Agent), and Vazo Notary Public Services, a company located at 20915 Ave San Luis, woodland hills, Ca. 91364.

Vazo Notary Public Services conduct loan closing (witness closing) for Title insurance Companies and Lenders. We provide closings for debt consolidation, Conventional Refinance, Purchase, Reverse Mortgage, etc. When you sign up you will be included as an active member of our closing agent database.

As an independent contractor you would meet with borrowers at their specified location, and witness their signatures on the loan documents, notarize the ones that are required and overnight the complete package back to the Title Company or lender as directed, using the provided shipping carrier and account number.

In consideration of the mutual covenants and promises contained in this agreement, the parties agree as follows:

- 1 Receive the documents by e-mail or over night delivery.
- 2 Print one copy for borrower, no exceptions.
- 3 Double check the loan documents for accuracy and competence.
- 4 Fax or email confirmation pages to vazo notary public services.
- 5 You are required to call in status confirmation A.S.A.P after closing.
- 6 Notarizing the specified documents at the borrower's place.
- 7 Make sure that you know all the state rules and regulations.
- 8 Send the completed package back as directed using instruction provided.
- 9 Answer only the questions that it belongs to signing agent.
- 10 You are not to offer opinions about the lender, Title Company, or terms of the loan, if the borrower is dissatisfied with the terms of the loan, refer them to loan officer.
- 11 If the borrower no shows or refuse to sign, you will be get paid \$45.00 but you do still need to contact us on in after hours number 818-590-9111.
- 12 If you do something wrong at the closing you will not get paid.
- 13 Don't go to closing without the complete package.
- 14 As the closing agent you are there to explain some documents and witness their signatures, you are to make no judgment, package been made by professionals.

Initial _____

- 15 You are required to carry E&O insurance as long as you are in contract with us.
- 16 If you can't close, let us know A.S.A.P.
- 17 You are required to keep all the loan documents safe and not discuss with others.
- 18 You are expected to show on time, and dressed appropriately.
- 19 Documents may be slightly different depending on the lender or title company, please call for more information's.
- 20 Under this agreement you are expected to close the loan yourself and not sub-contract it out.

Compensations and Payments

Signing completed	\$65.00
Documents Emailed	\$20.00
No Shows	\$45.00
Refuse to Sign	\$45.00
E-Sign Completed	\$100.00
Signing Agent Errors	\$00.00

Non Compete Agreement

Independent contractor agrees that during His/Her relationship with Vazo Notary public Services and for a period of one two years after termination of relationship for any reason, independent contractor will not, on His/Her behalf of any other person, firm or corporation, call on any of the clients or known prospects of Vazo Notary Public Services or any of its affiliates or subsidiaries with whom independent contractor was involved directly or individually, nor will independence contractor in any way directly or indirectly, for their self or for others divert or take away such client.

I certify that the information on this agreement is correct and understood and hereby agree to the terms set forth in non compete agreement.

I am also aware that I am an independent contractor and not an employee of Vazo Notary Public Services and will be responsible for paying and withholding my own taxes.

Please sign and return this agreement to Vazo Notary Public Services.

Agent Name (print)

State

Agent Signature

Date
Page 2